

CAPPO – San Diego Chapter
Meeting minutes for May 28th, 2003

The San Diego Chapter met on May 28, 2003 at the Hunter Steakhouse in Carlsbad. The meeting was hosted by the City of Carlsbad. There were 28 attendees including one guest.

Dede Porter, Chair called the meeting to order and asked for the introduction of guests, she then opened the floor for announcements. John Coggins, City of Chula Vista announced that he attended the Train the Trainer the program sponsored by CAPPO in San Luis Obispo. The program is using a team approach of three people and they are putting a curriculum together. John also announced that CAPPO's annual conference will be held at the Hyatt Regency in San Francisco in 2005.

Dede continued the meeting by asking again for volunteers for the Chapters Training Committee. It is her goal as chair to sponsor at least one seminar this year. It was also asked for suggestions for topics for upcoming seminars. Attachments were made to the Bylaws concerning the Scholarship program and is available for viewing on the chapter's website. (www.CAPPOSD.Org)

Lex Smuts, City of Carlsbad introduced guest speaker, Michelle Bello. She is director of Audit Services for McGladrey & Pullan, Certified Public Accountants. Her topic was "What Auditors look for in a Purchase Audit". She provided useful information concerning what documentation should be on hand in the event that an organization should be audited.

Before adjourning, Dede encouraged everyone to invite guests to upcoming meetings and reminded everyone that we will not be holding meetings in June or July. The August meeting will be hosted by the City of Chula Vista.

Submitted by: Nadine Braudaway, County of San Diego
CAPPO San Diego Vice Chair