



## **Minutes for September 2004**

### **Attendance**

The meeting was hosted by the City of El Cajon and was held at Marechairo's Restaurant. There were 26 people in attendance (excluding guest speaker).

### **Opening Remarks**

Tina Yoke, Vice Chair called the meeting to order.

### **Announcements**

1) Ralph Oliver, Port of San Diego, Purchasing Manager introduced his following staff: Bruce Thompson, Senior Purchasing Analyst recently hired to the Port, Christine Streets, Assistant Purchasing Analyst and Tina Claridge, Administrative Assistant II.

2) Linda Christensen, City of Santee reminded everyone of the upcoming C.P.M. Module 1 & 2 training on October 22<sup>nd</sup> and 23<sup>rd</sup>. The training will be held at the City of Santee. There is no cost to CAPPO members. Please contact Linda for additional information or refer to the CAPPO website to download a copy of the training announcement.

3) Tina Yoke, City of San Diego announced that only one request for the CAPPO scholarship was received. The reviewers of the scholarship request were Tina Yoke, City of San Diego; Dede Porter, A.P.P., City of El Cajon and Cruz Aschenbrener, Sweetwater Authority. The reviewing committee recommends the scholarship be granted to Maureen Schlentz, County of San Diego to attend the 2005 CAPPO Conference in Sacramento. This motion to award the scholarship to Maureen was subsequently made and passed by all present. Congratulations Maureen!

4) Rachel Levens, C.P.M., City of La Mesa, relayed the public agency contract for Turn out gear would likely be awarded next week. Please contact Rachel Levens for additional information.

### **Presentation**

Mr. Philip Treas, State of California Contractors Board (CSLB) relayed there were changes in what a General B Contractor can do to allow more flexibility with subcontracting trades than previously allowed.

For Public Works projects, a license is required. The usage solely of Consultants which are not licensed is not allowed for Public Works.

Mr. Treas relayed the CSLB has a variety of information accessible through their website of [www.cslb.ca.gov](http://www.cslb.ca.gov). For specific enforcement questions on licenses, he can be contacted for assistance at (858) 455-7184.

Mr. Treas allowed ample time for Q&A and indicated he would provide additional contact information with CSLB to Dede Porter to be dispersed through the CAPPO members.

**Closing**

Dede Porter, A.P.P., City of El Cajon, suggested a motion to allocate a one-time allotment of \$100 for the purchase of CAPPO memorabilia gifts (mugs, pins, etc) to guest. The CAPPO Chair will be responsible for purchasing, maintaining, and distributing these items. It is up to the hosting agency to arrange for a gift through the Chair. Tina Yoke made the motion which was unanimously passed.

Tina Yoke concluded the meeting with announcing October's meeting would be hosted by the Sweetwater Authority on October 27, 2004.

Minutes submitted by Tina Yoke, Vice Chair