



Minutes for November 2004

Attendance

The meeting was hosted by the San Diego County Water Authority and was held at the San Diego County Water Authority headquarters facility in Kearny Mesa. There were 20 people in attendance (including guest speaker).

Opening Remarks

Nadine Braudaway, Chair called the meeting to order and asked if there were any guests. B.T. Troche, San Diego County Water Authority introduced Len Truce and Eileen Story as Engineers with the San Diego County Water Authority in addition to Emily Yanushka, Guest Speaker and SCOOP Program Manager for the San Diego County Water Authority. Tina Yoke, City of San Diego introduced Ricardo Ramos as the Analyst for the City's Purchasing Division who is primarily responsible for vendor outreach.

Announcements

1) Brenda Hodges, C.P.M., City of National City announced the need for additional 2006 CAPPO Conference committee members. A Publicity chair is required. The duties would involve submitting articles in the CAPPO news monthly, promoting the Conference with various organizations such as NIGP, etc.

2) Nadine Braudaway, County of San Diego announced the nominations for CAPPO officers would be postponed to next month's meeting. Please contact Walter Rossmann, City of San Diego if you are interested in serving.

In addition, there are several agencies with various career opportunities available. The City of Chula Vista has an open recruitment for one Procurement Specialist position. The City of San Diego has an open recruitment for one Senior Procurement Specialist and one Principal Procurement Specialist. The state CAPPO website and the City of San Diego's website has detailed job description, salary and contact information.

4) Ed Alvarez, County of San Diego is preparing to do a reverse auction for vehicles. Please contact Ed for additional information if your agency wants to participate. John Clemmens, County of San Diego is working on a cooperative Fuel bid with the City of San Diego and can be contacted along with Tom Roy at the City of San Diego for additional information.

5) Linda Christensen, City of Santee has passed Module I. Congratulations Linda!

Presentation

Emily Yanushka, Guest Speaker is the San Diego County Water Authority's Small Contractor Outreach and Opportunities Program Manager (SCOOP).

The Water Authority's Small Contractor Outreach and Opportunities Program's goal is to increase the level of small business participation on Water Authority contracts. To qualify as a small business, the business must meet federal SBA size standards. The Water Authority accepts many types of small business certifications. Examples includes the Small Business Certification, the California Department of General Services certification and the Diverse Emerging Vendor Outreach Program which is a collaborative effort with multiple agencies in partnership with the City of San Diego and the County Hispanic Chamber of Commerce.

The Water Authority's Board of Directors gave \$100,000 in funding to assist a SCOOP subcommittee develop sponsored trainings for Small Businesses. The trainings focus on allowing Water personnel to meet with small businesses and educate them on how to do business with a public agency and also how to seek out subcontracting opportunities with prime contractors. The Water Authority sponsors trainings 2-3 times per quarter and post the class graduates' names on the San Diego County Water Authority's website.

The Water Authority currently has 40% of firms doing business with the Authority classified as a small business and approximately 22% of total contract dollars are awarded to small businesses.

For additional information on SCOOP and the training source, log onto the following websites:

For SCOOP: www.sdwa.org/opps/scoop.phtml

For the Training source: www.pipelinetosuccess.com

Closing

Nadine Braudaway concluded the meeting with announcing December's meeting would be hosted by the San Diego Convention Center on December 15th. Please wear comfortable shoes as we will be taking a tour of the convention grounds.

Minutes submitted by Tina Yoke, Vice Chair