



Minutes for February 2005

Attendance

The meeting was hosted by the City of La Mesa and was held at the Bali Hai Restaurant. There were 29 people in attendance including Mr. Mark Valle, Guest Speaker.

Introductions

Nadine Braudaway, Chair called the meeting to order and asked for the introduction of guests. John Coggins, C.P.M., Purchasing Agent, City of Chula Vista introduced Tricia Mc Ewin as newly hired Procurement Specialist to the City.

Tina Yoke, Principal Procurement Specialist, City of San Diego introduced Thomas Roy, Principal Procurement Specialist. Tom has been with the City for approximately a year and is a Supervisor and also responsible for the procurement of chemicals.

Rachel Levens, C.P.M., City of La Mesa introduced Charlene Linton, Procurement Specialist with the City of Oceanside.

Announcements

- 1) Walter Rossmann, Purchasing Agent, City of San Diego has passed all modules and just received his C.P.M.- Congratulations Walter!
- 2) Dede Porter, City of Santee just passed module 4 and will soon be receiving her C.P. M. also- Congratulations Dede!
- 2) Linda Christensen, City of Santee, announced she had brought flyers regarding the upcoming C.P.M. trainings. The trainings will be held at the City of Santee but registration must be routed to State CAPPO contacts listed on the flyer.
- 3) Brenda Hodges, City of National City, encouraged additional Committee volunteers for the upcoming 2006 conference. Dan Marran, C.P.M., City of Ventura has volunteered to be the Publicity Chair.

Presentation

Mark Valle with Corporate Visions & Associates presented on managing, the value of listening, the art of communicating, the importance of delegating, problem solving skills, getting feedback and the perception of fairness.

Managing is defined as to direct or control the use of. Managers by definition direct resources whether the resources are personnel, material or other and make use of those resources to achieve a designated goal(s). Managing will not take care of itself. A Managers role is to be a problem solver. Managers should remember that different motivators apply with staff. Most studies have found that money is not the primary motivator to achieve happy and dedicated employees. Creativity by Managers in offering flex work schedules, designated parking, free coffee, etc has been shown in studies to have a more dramatic effect on maintaining positive employee morale.

Closing

Nadine Braudaway presented plaques to Tina Yoke and Catherine Laue for appreciation of their work during the last year as officers.

Installations of new officers were performed by Nadine Braudaway to install Tina Yoke as Chair, Ed Cook as Vice-Chair and Catherine Laue to continue as Treasurer.

Nadine Braudaway announced March's meeting would be hosted by the City of San Diego. The location and agenda will be posted on the CAPPO website shortly.

Minutes submitted by Tina Yoke, Vice Chair